# LOCH LOMOND MUTUAL WATER COMPANY

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# MINUTES
# REGULAR DIRECTORS MEETING
# LOCATION 16320 HIGH ROAD
# DATE & TIME: JULY 23, 2021 @ 7:00 PM

I. A. Meeting Call to Order by: Director Gibson @ 7:00 PM

B. Roll Call: Directors Sims, Prather, Gibson, Murphy, and Rummell. D.S. Howland. From the public Dan Zamberlin, and Debbie Doran.

C. Public comments: none given.

This portion of the agenda is provided for the public to comment on items not appearing on the posted agenda, which are of interest to the public and within the jurisdiction of the Board of Directors. Comments may be limited to a specific time frame if time constraints are an issue.

II. Adopt Current Agenda: Motion by Director Sims 2nd by Director Prather. Unanimous X5.

Note: Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to such consideration:

1. A majority determination that an emergency exists (as described by the Brown Act).
2. A 4/5ths determination that the need to take action arose following the agenda being posted.

III. Adopt Minutes of: 05/21/2021 & 06/21/2021
Motion by Director Prather 2nd by Director Murphy. Unanimous X5.

Motion by Director Sims 2nd by Director Prather. Unanimous X5.

IV. Financial Review and Approval:

1. LLMWC – Financial Report: 5/21 – 6/21 Motion by Dir. Sims 2nd by Dir. Murphy. Unanimous X5.

2. LLMWC – M & O Report: 5/21 – 6/21 Motion by Dir. Sims 2nd by Dir. Prather. Unanimous X5.

3. LLMWC – Capital warrant: No Action

V. General Manager Report District Secretary gave verbal report to update B.O.D. on status of water system and current situation with well #3.

Note: Action on any item in report must appear Section VII, Business

VI. Committee Reports

VII. Business

1. DISCUSS/ACT: Current drought situation. Board would like a letter sent to customers encouraging them to conserve water and offer education on ways to do so. Motion to create and send letter by Dir. Prather 2nd by Dir. Murphy. Unanimous X5.

2. DISCUSS/ACT: Water service for 12395 Hwy. 175. Motion to approve commercial service by Dir. Sims 2nd by Dir. Prather. Unanimous X5.

3. DISCUSS/ACT: Approving a budget to rewrite by-laws. Board would like to receive 3 quotes to decide a budget. Tabled till November meeting.

4. DISCUSS/ACT: Approving annual operating budget. Motion to approve by: Dir. Sims 2nd by: Dir. Murphy. Unanimous X5.

5. DISCUSS/ACT: Board of Directors election and legal procedures. No action taken.

VIII. Convene to Closed Session: Any item from the business agenda requiring closed testimony shall be so listed in "Section VII, Business", and shall comply with all Brown Act requirements, including:

1. Time session convened
2. Time return to open session
3. Outcome of session

IX. Suggested topics for future meetings.

X. Adjournment. 8:46 PM Motion to adjourn by Dir. Sims 2nd by Dir. Murphy. Unanimous X5.

**NOTICE**

**REQUEST FOR DISABILITY-RELATED MODIFICATION OR ACCOMMODATION**

**A request for a disability-related accommodation or modification necessary to participate in the Board of Directors Meeting should be made in writing to the District General Manager at least 48-hours prior to said meeting.**